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ADM

19 NOV 1964

DD/S&T 3134-64

MEMORANDUM FOR: Assistant Director/Special Activities
Assistant Director/Scientific Intelligence
Chief, Security Staff, DD/S&T

SUBJECT: Coordination of Intra-Directorate
Security Problems

1. There have been several instances in recent weeks wherein problems of a security nature involving more than one operating component of this Directorate were discussed with senior officers of the Office of Security prior to either any coordination within the Directorate itself or the establishment of a Directorate position. Other instances have also occurred of a similar nature during the course of the past year.

2. It is not only the right, but it is the responsibility of the DD/S&T to take initial cognizance of Directorate business involving more than one component before such matters are officially discussed with non-Directorate units of organization. The maintenance of acceptable standards of operational security is in itself one of the compelling reasons as well as adherence to sound principles of management and control.

3. The first two addressees have assigned to their components Area Security Staffs. [redacted] as Chief, Security Staff, DD/S&T, acts in a quasi capacity. He serves as an Area Security Officer for both the Office of the DD/S&T itself plus those operating components not having professional security officers assigned to them. He additionally is responsible for accomplishing the coordination of security matters within the Directorate wherein more than one operating component is involved.

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4. There are many instances where operating components of the Directorate render support to each other of a routine and noncontroversial nature. There is no desire to impede normal activity of this type. In these cases, however, where the Security representative of one Office has reason to question the propriety of fulfilling a support request made to him by another operating component within this Directorate, such cases, depending on their significance and/or sensitivity, should first be called to either the attention of [redacted] or myself and not taken directly to the attention of members of the Office of Security. In the last analysis, senior officers of the Office of Security have no alternative but to refer the matter back to us and, in fact, this has been their standard operating procedure.

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5. I would appreciate your calling this matter to the attention of your senior Security representative. I also plan in the near future to discuss this matter in more detail with the senior Security Officers assigned for duty to DD/S&T units.

Signed: [redacted]

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[redacted]
Executive Officer
Directorate of
Science and Technology

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EO/DD/S&T: [redacted] (18 Nov 64)

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